

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



July 22, 1999

COUNTY FISCAL LETTER (CFL) NO. 99/00-05

TO: ALL COUNTY WELFARE FISCAL OFFICERS
ALL COUNTY WELFARE DIRECTORS

SUBJECT: FISCAL YEAR (FY) 1999/00 IN-HOME SUPPORTIVE SERVICES
(IHSS) PROGRAM ADMINISTRATIVE ALLOCATION

Attached is your IHSS administrative allocation for FY 1999/00. This allocation includes funding for costs associated with Personal Care Services Program (PCSP) activities, Supported Individual Providers (SIP), nurses, denials of assistance and the administrative costs associated with the Income Eligible Shift. The IHSS allocation was developed using the following factors to best model each county's program size for FY 1999/00:

- Each county's actual average monthly paid cases for the period covering May 1998 through April 1999.
- Each county's FY 1997/98 actual IHSS unit cost adjusted for the cost of doing business (4.45%) for both FY 1998/99 and FY 1999/00.
- Each county's actual Title XIX usage rate based on expenditures through the first two quarters of FY 1998/99.

The caseload information used in this allocation was obtained from the Adult Programs System Bureau Management Statistics Summary Report. Statewide growth of 5.4% through FY 1999/00 was applied to each county's average number of monthly paid cases. The allocation methodology used assumes that each IHSS/PCSP case takes 11.5 hours to process. The cases were multiplied by the 11.5-hour standard and then divided by 1,778 hours available per worker to arrive at the Full Time Equivalents for each county. An adjustment was made to provide all counties with a minimum of one-half social worker.

Counties that operate with SIPs were allocated additional funds included in the FY 1999/00 Budget Act for this activity based on a percent to total of the SIP amount included in the FY 1998/99 allocation. These additional funds were added to the initial base allocation.

The IHSS health-related (HR) usage rate was applied to the total program level to identify potential Title XIX Federal funds for those activities in both PCSP and the residual program. The State General Fund share was calculated at 70% of the non-federal share of the program.

The State share of administrative costs for IHSS activities claimed to Program Codes 102 (IHSS-Skilled Professional Medical Personnel), 103 (IHSS-PCSP/HR), 104 (IHSS-Non HR/NonPCSP) and 330 (IHSS – Fraud) on the County Expense Claim will be charged against this allocation. Expenditures that exceed the State allocation will be transferred to county-only share through State Use Only Program Code 193. Consistent with prior policy, IHSS surplus funds will be redistributed to counties that are deficit during the closeout process.

If you have any questions concerning this allocation, please call the Contracts and Financial Analysis Bureau at (916) 657-3806.

***Original Document Signed by
Jarvio A. Grevious on 7/22/99***

JARVIO A. GREVIOUS
Deputy Director
Administration Division

Attachment

c: CWDA

FY 1999/00 IN-HOME SUPPORTIVE SERVICES (IHSS) ALLOCATION

COUNTIES	FY 1999/00 IHSS ALLOCATION	FEDERAL SHARE	STATE SHARE	COUNTY SHARE	09/98-12/98 IHSS HR Usage Rate
ALAMEDA	\$7,047,620	\$3,409,057	\$2,546,994	\$1,091,569	95.71%
ALPINE	\$58,269	\$0	\$40,788	\$17,481	0.00%
AMADOR	\$80,485	\$39,867	\$28,433	\$12,185	98.00%
BUTTE	\$1,171,896	\$553,011	\$433,220	\$185,666	93.37%
CALAVERAS	\$171,056	\$84,332	\$60,707	\$26,017	97.55%
COLUSA	\$187,642	\$46,683	\$98,671	\$42,288	49.23%
CONTRA COSTA	\$3,753,408	\$1,750,142	\$1,402,286	\$600,980	92.26%
DEL NORTE	\$148,417	\$67,694	\$56,506	\$24,217	90.25%
EL DORADO	\$261,507	\$108,614	\$107,025	\$45,868	82.18%
FRESNO	\$5,481,874	\$2,363,819	\$2,182,639	\$935,417	85.32%
GLENN	\$252,138	\$106,889	\$101,674	\$43,575	83.88%
HUMBOLDT	\$1,314,236	\$629,543	\$479,285	\$205,408	94.78%
IMPERIAL	\$1,489,290	\$647,532	\$589,231	\$252,527	86.03%
INYO	\$113,181	\$49,650	\$44,472	\$19,059	86.80%
KERN	\$3,800,479	\$1,759,987	\$1,428,344	\$612,148	91.63%
KINGS	\$501,045	\$253,230	\$173,471	\$74,345	100.00%
LAKE	\$663,265	\$335,212	\$229,637	\$98,416	100.00%
LASSEN	\$72,212	\$20,628	\$36,109	\$15,475	56.51%
LOS ANGELES	\$61,437,006	\$30,534,768	\$21,631,567	\$9,270,671	98.34%
MADERA	\$432,896	\$218,782	\$149,880	\$64,234	100.00%
MARIN	\$545,834	\$244,915	\$210,643	\$90,276	88.78%
MARIPOSA	\$82,420	\$38,906	\$30,460	\$13,054	93.40%
MENDOCINO	\$1,366,915	\$608,907	\$530,606	\$227,402	88.14%
MERCED	\$919,690	\$429,577	\$343,079	\$147,034	92.42%
MODOC	\$111,139	\$56,169	\$38,479	\$16,491	100.00%
MONO	\$67,615	\$16,998	\$35,432	\$15,185	49.75%
MONTEREY	\$1,844,315	\$850,738	\$695,504	\$298,073	91.27%
NAPA	\$306,577	\$149,215	\$110,153	\$47,209	96.30%
NEVADA	\$296,713	\$149,957	\$102,729	\$44,027	100.00%
ORANGE	\$4,077,554	\$1,834,927	\$1,569,839	\$672,788	89.04%
PLACER	\$663,007	\$316,786	\$242,355	\$103,866	94.54%
PLUMAS	\$73,468	\$34,698	\$27,139	\$11,631	93.45%
RIVERSIDE	\$5,142,032	\$2,477,415	\$1,865,232	\$799,385	95.33%
SACRAMENTO	\$8,202,872	\$3,931,391	\$2,990,037	\$1,281,444	94.83%
SAN BENITO	\$89,347	\$45,153	\$30,936	\$13,258	100.00%
SAN BERNARDINO	\$9,408,249	\$4,712,124	\$3,287,288	\$1,408,838	99.10%
SAN DIEGO	\$9,668,073	\$4,452,827	\$3,650,672	\$1,564,574	91.13%
SAN FRANCISCO	\$8,185,974	\$3,924,528	\$2,983,012	\$1,278,434	94.86%
SAN JOAQUIN	\$2,446,735	\$1,137,276	\$916,621	\$392,838	91.97%
SAN LUIS OBISPO	\$819,388	\$385,416	\$303,780	\$130,192	93.07%
SAN MATEO	\$1,826,671	\$722,128	\$773,180	\$331,363	78.22%
SANTA BARBARA	\$1,151,662	\$488,105	\$464,490	\$199,067	83.86%
SANTA CLARA	\$3,785,151	\$1,710,806	\$1,452,042	\$622,304	89.43%
SANTA CRUZ	\$914,276	\$445,021	\$328,479	\$140,777	96.31%
SHASTA	\$848,549	\$408,957	\$307,714	\$131,878	95.36%
SIERRA	\$47,864	\$16,381	\$22,038	\$9,445	67.73%
SISKIYOU	\$154,602	\$65,055	\$62,683	\$26,864	83.26%
SOLANO	\$1,939,571	\$948,890	\$693,477	\$297,204	96.80%
SONOMA	\$1,876,377	\$938,927	\$656,215	\$281,235	99.01%
STANISLAUS	\$2,532,983	\$1,227,168	\$914,071	\$391,745	95.86%
SUTTER	\$240,995	\$112,604	\$89,874	\$38,517	92.45%
TEHAMA	\$378,635	\$140,821	\$166,470	\$71,344	73.59%
TRINITY	\$94,504	\$35,775	\$41,110	\$17,619	74.91%
TULARE	\$1,413,169	\$714,219	\$489,265	\$209,685	100.00%
TUOLUMNE	\$207,202	\$102,079	\$73,586	\$31,537	97.48%
VENTURA	\$1,286,760	\$639,857	\$452,832	\$194,071	98.39%
YOLO	\$716,313	\$352,936	\$254,364	\$109,013	97.49%
YUBA	\$458,877	\$230,908	\$159,175	\$68,787	99.55%
TOTAL	\$162,630,000	\$78,078,000	\$59,186,000	\$25,366,000	94.90%